

SERIAL 04083 C MULTI-FUNCTIONAL COPY MACHINE (NIGP CODE 60072)

DATE OF LAST REVISION: June 29, 2006

CONTRACT END DATE: June 30, 2007

CONTRACT PERIOD THROUGH JUNE 30, 2007

TO: All Departments

FROM: Department of Materials Management

SUBJECT: Contract for **MULTI-FUNCTIONAL COPY MACHINE (NIGP CODE 60072)**

Attached to this letter is published an effective purchasing contract for products and/or services to be supplied to Maricopa County activities as awarded by Maricopa County on **June 10, 2004**.

All purchases of products and/or services listed on the attached pages of this letter are to be obtained from the vendor holding the contract. Individuals are responsible to the vendor for purchases made outside of contracts. The contract period is indicated above.

Wes Baysinger, Director
Materials Management

AS/mm
Attach

Copy to: Clerk of the Board
 Tom Campbell, Reprographics
 Mirheta Muslic, Materials Management

SPECIFICATIONS ON INVITATION FOR BID FOR: **MULTI-FUNCTIONAL COPY MACHINE**
(NIGP CODE 60072)

1.0 INTENT:

The intent of this Invitation for Solicitation is to establish a contract for the purchase of two (2) or more high-speed document production copiers estimated at 500,000 copies per month. Also included are blanket discounts for related supplies as covered by current pricing documents.

2.0 TECHNICAL SPECIFICATIONS:

3.0 CANON IMAGERUNNER 105 or equal INCLUSIVE OF OPTIONS LISTED:

4.0.0 Design:

5.0.0.0 Free-standing LCD Control Panel

6.0.0.0 Front access design

7.0.0.0 Tray less duplexing

8.0.0.0 Small footprint

9.0.0 Speed:

10.0.0.0 Minimum 105 pages per minute

11.0.0.0 Does not slow down when performing advance functions

12.0.0.0 Same speed of output when printing two-sided

13.0.0.0 Minimum speed for scanning: 80 pages per minute (letter)

14.0.0 Quality:

15.0.0.0 **SHALL PRODUCE SHARP BLACK IMAGES FROM TOP TO BOTTOM.**

16.0.0.0 600 x 600 dpi resolution that is interpolated to 1200 x 600 dpi for copying and 2400 x 600 dpi for printing

17.0.0.0 Toner: dry monocomponent

18.0.0 Functions:

19.0.0.0 100 sheet minimum capacity feeder

20.0.0.0.0 4 1/8" x 5 7/8" – to 11" x 17"

21.0.0.0 Scan–Once-Print-Many

22.0.0.0 Automatic page imposition

23.0.0.0 Copy reservation

24.0.0.0 Job build

25.0.0.0.0 Permits the building of jobs from disparate originals.

26.0.0.0.0 The ability to process jobs that exceed 100-sheet capacity of the document feeder.

27.0.0.0 Chapterization

28.0.0.0 Cover/sheet insertion

29.0.0.0 1>1, 2>2, 2>1 and 1>2 printing

30.0.0.0 Margin adjustment – all sides

31.0.0.0 Image shift

32.0.0.0 Output separations

33.0.0.0 Reduction/Enlargement:

34.0.0.0.0 25% to 400% in 1% increments

35.0.0.0 Proof copy

36.0.0.0 Exposer adjustment control

37.0.0 Paper:

38.0.0.0 Paper size: 4 1/8" x 5 7/8" to 11" x 17"

39.0.0.0 Paper weight: 17lb. bond to 110lb. Index (all trays and the paper deck)

40.0.0.0 Paper supply:

41.0.0.0.0 Side Paper Deck N-1

42.0.0.0.0 Side Paper Deck S-1

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43.0.0 Standard Options/Features (Puncher units must be capable of 2 and 3 hole punch):

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44.0.0.0 Finishers/Output Trays:

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45.0.0.0.0 Punch Finisher K2N

46.0.0.0.0 Saddle Finisher K3N:

47.0.0.0 Booklet Trimmer A1

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48.0.0.0.0 Sheet capacity: 30 sheets

49.0.0.0.0 Stack capacity: 2,000 pages

50.0.0.0.0 Dust capacity: 2,000 pages

51.0.0.0 Printer Boards

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52.0.0.0.0 Network Multi-PDL Printer Kit-B5

53.0.0.0 Connectivity and Network

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54.0.0.0.0 Print resolution: 600 x 2400 dpi interpolated

55.0.0.0.0 Program directly from desktops

56.0.0.0.0 Composer software (ships standard)

57.0.0.0.0 250MHz processor

58.0.0.0.0 10GB internal server (minimum)

59.0.0.0.0 192MB of RAM (minimum)

60.0.0.0.0 TCP/IP CONNECTION

61.0.0.0.0 Network: Windows NT 2000

62.0.0.0.0 Compatible with Windows 2000

63.0 Supplies: (Canon supplied manufacturer numbers):

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64.0.0 Toner, GPR-7 Black Toner or equal

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65.0.0 Drum, GPR-7 Drum or equal

1.0 Installation to include all wires, plugs and receptacles required for installation in the Maricopa County Graphics facility. Respondents are encouraged to meet with the Graphics personnel to determine the additional requirements.

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2.0 Maintenance beyond initial warranty period:

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1.0.0 To perform routine preventive maintenance service by making such adjustments, repairs, and replacement or recommend the replacement of such parts as may be required to keep the equipment up to manufacturer's specifications.

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Contractor's obligation, hereunder, shall relate to equipment adjustments and repairs necessitated by normal wear and tear during normal use for the period of time for which the contract charge has been made herein.

2.0.0 To perform equipment repairs as necessary between preventive inspections at no additional charge subject to terms and conditions.

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3.0.0 Current (within one calendar year for model bidding) certificates of training of maintenance personnel, from the manufacturer stating that tech has been trained by the manufacturer

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3.0 FACILITIES:

During the course of this Agreement, the County shall provide the Contractor's personnel with adequate workspace for consultants and such other related facilities as may be required by Contractor to carry out its obligation enumerated herein.

4.0 TRAINING:

The successful Contractor shall provide a minimum of four (hours) to completely train County personnel in the use and care of the equipment.

5.0 TAX:

NO TAX SHALL BE LEVIED AGAINST LABOR. Bid pricing to include all labor, overhead tools and equipment used, profit, and any taxes that may be levied. It is the responsibility of the Contractor to determine any and all taxes and include the same in bid price.

6.0 DELIVERY:

Delivery is required F.O.B. **DESTINATION**, freight pre-paid *within ten (10) days of receipt of Purchase Order*, to any delivery location within Maricopa County as specified by the County. Contractor shall indicate on Pricing Documentation (Attachment A) any additional freight or handling charges that would be associated with special shipping and/or handling delivery.

It shall be the Contractor's responsibility to meet the County's delivery requirements, as called for in the Technical Specifications. Maricopa County reserves the right to obtain services on the open market in the event the Contractor fails to make delivery and any price differential will be charged against the Contractor.

The Contractor shall retain title and control of all goods until they are delivered and the contract coverage has been completed. All claims for visible or concealed damage shall be filed by the Contractor. The County will notify the Contractor of any damaged goods and shall assist the Contractor in arranging for inspection.

7.0 SHIPPING DOCUMENTS:

A packing list or other suitable shipping document shall accompany each shipment and shall include the following:

- (1) Name and address of the Contractor;
- (2) Name and address of the County Agency;
- (3) County purchase order number;
- (4) A description of material shipped, including item number, quantity, number of containers and package number, if applicable.

8.0 INVOICING REQUIREMENTS:

A proper invoice billed to the appropriate County agency per the purchase order instructions, whether picked up or delivered, shall accompany all item(s) purchased by the County.

All invoices shall indicate the following:

- (1) Contract number;
- (2) County purchase order number;
- (3) Quantity;
- (4) Description of material, including item number;
- (5) Pricing per unit

9.0 STOCK:

The Contractor shall be expected to stock sufficient quantities as may be necessary to meet the County's needs.

| 10.0 INSTALLATION:

The Contractor's price shall include delivery and setup in complete operating condition to include all wires, plugs and receptacles.

| 11.0 ACCEPTANCE:

Once the Materials have been delivered, the Using Agency shall have a reasonable opportunity to inspect them. The Using Agency shall have fourteen (14) days to perform its acceptance testing and inspection of the Materials, after which time the Materials shall be deemed accepted unless the Using Agency rejects the Materials.

| 12.0 WARRANTY:

The minimum warranty period shall be twelve (12) months for both parts and labor. *Warranty repair and/or replacement will be performed at **no additional charge** to Maricopa County.* All warranty periods shall begin upon acceptance by the Using Agency.

| 13.0 PRODUCT DISCONTINUANCE:

In the event that a manufacturer discontinues a product and/or model, the County may allow the successful Contractor to provide a substitute for the discontinued item or may cancel the Contract. If the Contractor requests permission to substitute a new product or model, it shall provide the following to the County:

- 1.0.0 Documentation from the manufacturer that the product of model has been discontinued.
- 2.0.0 Documentation that names the replacement product or model.
- 3.0.0 Documentation that provides clear and convincing evidence that the replacement meets or exceeds all Specifications required by the original Invitation for Bids.
- 4.0.0 Documentation that provides clear and convincing evidence that the replacement will be compatible with all the functions or uses of the discontinued product or model.
- 5.0.0 Documentation confirming that the price for the replacement is the same as or less than the discontinued product or model.

Product discontinuance applies only to those items specifically listed on any resultant contract. This will not apply to catalog items not specifically listed on any resultant contract.

| 14.0 MATERIALS MAINTENANCE:

The Contractor shall provide for maintenance of Materials supplied under this Contract upon installation of equipment

| 15.0 FACTORY AUTHORIZED SERVICE AVAILABILITY:

The Contractor shall have and maintain a local factory authorized service station within the Phoenix metropolitan area. The station shall be capable of supplying and installing component parts, and troubleshooting, repairing and maintaining the Materials. Minimum service hours shall be from 8:00 A.M. to 5:00 P.M., Monday through Friday. Response time to all regular service work shall be within four (4) hours on-site after request is received from County department during normal duty time. Emergency service after normal duty hours shall be within two (2) hours.

| 16.0 OPERATING MANUALS:

Upon delivery, Contractor shall provide comprehensive operational manuals, Materials service manuals, and schematic diagrams, if required by the Using Agency.

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17.0 TECHNICAL AND DESCRIPTIVE SALES LITERATURE:

Contractor shall provide copies of its sales literature and brochures, and copies of any manufacturer's technical and descriptive literature regarding the material it proposes to provide. Literature shall include sufficient in detail to allow full and fair evaluation of the offer submitted, and must be included with the bid. Failure to include this information may result in the bid being rejected.

18.0 ADDITIONAL PRICING:

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Contractors are strongly encouraged to offer additional pricing for related items/products/components, which are not specifically addressed as line items in the Invitation For Bids. Pricing offered should be noted on the pricing pages of the Contractor response in the format requested.

19.0 CONTRACTOR REVIEW OF DOCUMENTS:

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Contractor shall review its bid submission to assure the following requirements are met.

- 2.21.1 One (1) original and one (1) copy of all submissions is MANDATORY
- 2.21.2 Pricing pages, MANDATORY (Attachment A)
- 2.21.3 Literature, Technical and Descriptive, MANDATORY
- 2.21.4 Vendor Information, MANDATORY (Attachment C)
- 2.21.5 Agreement page, MANDATORY (Attachment B)
- 2.21.6 Current (within one calendar year for model bidding) certificates of training of maintenance personnel, from the manufacturer stating that tech has been trained by the manufacturer

66.0 SPECIAL TERMS & CONDITIONS:

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67.0 CONTRACT LENGTH:

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This Invitation for Bids is for awarding a firm, fixed price purchasing contract to cover a three (3) year period.

68.0 OPTION TO EXTEND:

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The County may, at their option and with the approval of the Contractor, extend the period of this Contract up to a maximum of three (3), one (1) year options. The Contractor shall be notified in writing by the Materials Management Department of the County's intention to extend the contract period at least thirty (30) calendar days prior to the expiration of the original contract period.

69.0 ESCALATION:

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ANY REQUEST FOR REASONABLE PRICE ADJUSTMENTS **MUST** BE SUBMITTED THIRTY (30) DAYS PRIOR TO THE Contract expiration date. Justification for the requested adjustment in cost of labor and/or materials must be supported by appropriate documentation and must be within the Producer Price Index for the commodity. Increases are subject to approval in writing by the Materials Management Department prior to any adjusted invoicing submitted for payment.

70.0 EVALUATION CRITERIA:

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The evaluation of this Bid will be based on, but not limited to, the following:

- 71.0.0** Compliance with specifications
- 72.0.0** Price
- 73.0.0** Determination of responsibility

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The County reserves the right to award in whole or in part, by item or group of items, by section or geographic area, or make multiple awards, where such action serves the County's best interest.

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74.0 UNCONDITIONAL TERMINATION FOR CONVENIENCE:

Maricopa County may terminate the resultant Contract for convenience by providing sixty (60) calendar days advance notice to the Contractor.

75.0 ORDERING AUTHORITY:

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Contractors should understand that any request for purchase of materials or services shall be accompanied by a valid purchase order, issued by Materials Management, or by a CAPA (Certified Agency Procurement Aid). **CAPA purchases are limited to values of less than \$2,500.00. No other request is valid.**

76.0 INDEMNIFICATION AND INSURANCE:

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77.0.0 INDEMNIFICATION.

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To the fullest extent permitted by law, CONTRACTOR shall defend, indemnify, and hold harmless COUNTY, its agents, representatives, officers, directors, officials, and employees from and against all claims, damages, losses and expenses, including, but not limited to, attorney fees, court costs, expert witness fees, and the cost of appellate proceedings, relating to, arising out of, or alleged to have resulted from the acts, errors, omissions or mistakes relating to the performance of this Contract. **CONTRACTOR'S** duty to defend, indemnify and hold harmless COUNTY, its agents, representatives, officers, directors, officials, and employees shall arise in connection with any claim, damage, loss or expense that is attributable to bodily injury, sickness, disease, death, or injury to, impairment, or destruction of property, including loss of use resulting therefrom, caused by any acts, errors, omissions or mistakes in the performance of this Contract including any person for whose acts, errors, omissions or mistakes CONTRACTOR may be legally liable.

The amount and type of insurance coverage requirements set forth herein will in no way be construed as limiting the scope of the indemnity in this paragraph.

78.0.0 Abrogation of Arizona Revised Statutes Section 34-226.

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In the event that A.R.S. § 34-226 shall be repealed or held unconstitutional or otherwise invalid by a court of competent jurisdiction, then to the fullest extent permitted by law, **CONTRACTOR** shall defend, indemnify and hold harmless COUNTY, its agents, representatives, officers, directors, officials and employees from and against all claims, damages, losses and expenses (including but not limited to attorney fees, court costs, and the cost of appellate proceedings), relating to, arising out of, or resulting from **CONTRACTOR'S** work or services. **CONTRACTOR'S** duty to defend, indemnify and hold harmless, COUNTY, its agents, representatives, officers, directors, officials and employees shall arise in connection with any claim, damage, loss or expense that is attributable to bodily injury, sickness, disease, death, injury to, impairment or destruction of property including loss of use resulting therefrom, caused in whole or in part by any act or omission of **CONTRACTOR**, anyone **CONTRACTOR** directly or indirectly employs or anyone for whose acts **CONTRACTOR** may be liable, regardless of whether it is caused in part by a party indemnified hereunder, including **COUNTY**.

The scope of this indemnification does not extend to the sole negligence of **COUNTY**.

79.0.0 Insurance Requirements.

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CONTRACTOR, at **CONTRACTOR'S** own expense, shall purchase and maintain the herein stipulated minimum insurance from a company or companies duly licensed by the State of Arizona and possessing a current A.M. Best, Inc. rating of B++6. In lieu of State of Arizona licensing, the stipulated insurance may be purchased from a company or companies, which are authorized to do business in the State of Arizona, provided that said insurance companies meet the approval of **COUNTY**. The form of any insurance policies and forms must be acceptable to **COUNTY**.

All insurance required herein shall be maintained in full force and effect until all work or service required to be performed under the terms of the Contract is satisfactorily completed and formally accepted. Failure to do so may, at the sole discretion of **COUNTY**, constitute a material breach of this Contract.

CONTRACTOR'S insurance shall be primary insurance as respects **COUNTY**, and any insurance or self-insurance maintained by **COUNTY** shall not contribute to it.

Any failure to comply with the claim reporting provisions of the insurance policies or any breach of an insurance policy warranty shall not affect coverage afforded under the insurance policies to protect **COUNTY**.

The insurance policies may provide coverage, which contains deductibles or self-insured retentions. Such deductible and/or self-insured retentions shall not be applicable with respect to the coverage provided to **COUNTY** under such policies. **CONTRACTOR** shall be solely responsible for the deductible and/or self-insured retention and **COUNTY**, at its option, may require **CONTRACTOR** to secure payment of such deductibles or self-insured retentions by a surety bond or an irrevocable and unconditional letter of credit.

COUNTY reserves the right to request and to receive, within 10 working days, certified copies of any or all of the herein required insurance policies and/or endorsements. **COUNTY** shall not be obligated, however, to review such policies and/or endorsements or to advise **CONTRACTOR** of any deficiencies in such policies and endorsements, and such receipt shall not relieve **CONTRACTOR** from, or be deemed a waiver of **COUNTY'S** right to insist on strict fulfillment of **CONTRACTOR'S** obligations under this Contract.

The insurance policies required by this Contract, except Workers' Compensation, shall name **COUNTY**, its agents, representatives, officers, directors, officials and employees as Additional Insureds.

The policies required hereunder, except Workers' Compensation, shall contain a waiver of transfer of rights of recovery (subrogation) against **COUNTY**, its agents, representatives, officers, directors, officials and employees for any claims arising out of **CONTRACTOR'S** work or service.

80.0.0.0 Commercial General Liability. **CONTRACTOR** shall maintain Commercial General Liability Insurance (CGL) and, if necessary, Commercial Umbrella Insurance with a limit of not less than \$1,000,000 for each occurrence with a \$2,000,000 Products/Completed Operations Aggregate and a \$2,000,000 General Aggregate Limit. The policy shall include coverage for bodily injury, broad form property damage, personal injury, products and completed operations and blanket contractual coverage including, but not limited to, the liability assumed under the indemnification provisions of this Contract which coverage will be at least as broad as Insurance Service Office, Inc. Policy Form CG 00 01 10 93 or any replacements thereof. There shall be no endorsement or modification of the CGL limiting the scope of coverage for liability arising from explosion, collapse, or underground property damage.

The policy shall contain a severability of interest provision, and shall not contain a sunset provision or commutation clause, or any provision, which would serve to limit third party action over claims.

The CGL and the commercial umbrella coverage, if any, additional insured endorsement shall be at least as broad as the Insurance Service Office, Inc.'s Additional Insured, Form CG 20 10 10 01, and shall include coverage for **CONTRACTOR'S** operations and products.

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81.0.0.0 Automobile Liability. **CONTRACTOR** shall maintain Automobile Liability Insurance and, if necessary, Commercial Umbrella Insurance with a combined single limit for bodily injury and property damage of no less than \$1,000,000, each occurrence, with respect to **CONTRACTOR'S** vehicles (including owned, hired, non-owned), assigned to or used in the performance of this Contract. If hazardous substances, materials, or wastes are to be transported, MCS 90 endorsement shall be included and \$5,000,000 per accident limits for bodily injury and property damage shall apply.

82.0.0.0 Workers' Compensation. **CONTRACTOR** shall carry Workers' Compensation insurance to cover obligations imposed by federal and state statutes having jurisdiction of **CONTRACTOR'S** employees engaged in the performance of the work or services, as well as Employer's Liability insurance of not less than \$100,000 for each accident, \$100,000 disease for each employee, and \$500,000 disease policy limit.

CONTRACTOR waives all rights against **COUNTY** and its agents, officers, directors and employees for recovery of damages to the extent these damages are covered by the Workers' Compensation and Employer's Liability or commercial umbrella liability insurance obtained by **CONTRACTOR** pursuant to this agreement.

In case any work is subcontracted, **CONTRACTOR** will require the Subcontractor to provide Workers' Compensation and Employer's Liability insurance to at least the same extent as required of **CONTRACTOR**.

83.0.0 Certificates of Insurance.

84.0.0.0 Prior to commencing work or services under this Contract, Contractor shall furnish the County with certificates of insurance, or formal endorsements as required by the Contract in the form provided by the County, issued by Contractor's insurer(s), as evidence that policies providing the required coverage, conditions and limits required by this Contract are in full force and effect. Such certificates shall identify this contract number and title.

In the event any insurance policy(ies) required by this contract is(are) written on a "claims made" basis, coverage shall extend for two years past completion and acceptance of **CONTRACTOR'S** work or services and as evidenced by annual Certificates of Insurance.

If a policy does expire during the life of the Contract, a renewal certificate must be sent to **COUNTY** fifteen (15) days prior to the expiration date.

85.0.0.0 Cancellation and Expiration Notice.

Insurance required herein shall not be permitted to expire, be canceled, or materially changed without thirty (30) days prior written notice to the County.

86.0 PROCUREMENT CARD ORDERING CAPABILITY:

It is the intent of Maricopa County to utilize a procurement card that may be used by the County from time to time, to place and make payment for orders under the Contract. Contractors without this capability may be considered non-responsive and not eligible for award consideration.

87.0 INTERNET ORDERING CAPABILITY:

It is the intent of Maricopa County to utilize the Internet to place orders under this Contract. Contractors without this capability may be considered non-responsive and not eligible for award consideration.

| **88.0** INQUIRIES AND NOTICES:

All inquiries concerning information herein shall be addressed to:

MARICOPA COUNTY
DEPARTMENT OF MATERIALS MANAGEMENT
ATTN: CONTRACT ADMINISTRATION
320 W. LINCOLN ST.
PHOENIX, AZ 85003

Administrative telephone inquiries shall be addressed to:

ANDREA STUPKA, PROCUREMENT CONSULTANT, 602-506-3504
(astupka@mail.maricopa.gov)

Technical telephone inquiries shall be addressed to:

Tom Campbell, Reprographics Manager, 602-506-3240
Angie Ackerman, Graphic Technician, 602-372-1614

Inquiries may be submitted by telephone but must be followed up in writing. **NO ORAL COMMUNICATION IS BINDING ON MARICOPA COUNTY.**

| **89.0** SUBMISSION PRICE CLARITY:

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For reasons of clarity all submissions of pricing (Attachment A) shall be priced in the same unit (size, volume, quantity, weight, etc.) as the bid specifications request. Submissions (bids) failing to comply with this requirement may be declared non-responsive.

| **90.0** INSTRUCTIONS FOR PREPARING AND SUBMITTING BIDS:

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Bidders are to provide one (1) original "hard copy" (labeled) copy of pricing. Bidders are to identify their responses with the bid serial number, title and return address to Maricopa County, Department of Materials Management, 320 West Lincoln, Phoenix, Arizona 85003. A corporate official who has been authorized to make such commitments must sign bids.

CANON BUSINESS SOLUTIONS-WEST INC, 3003 N CENTRAL AVENUE, STE #126, PHOENIX, AZ 85012

S076911 / B0607457 (maintenance)
C361203 / B0700057 (supplies)
S075003 / B0605935 (machine)
NIGP CODE 60072

WILLING TO ACCEPT FUTURE SOLICITATIONS VIA EMAIL: ☒ YES ☐ NO

WILL YOUR FIRM ACCEPT A PROCUREMENT CARD FOR INVOICE PAYMENT? ☒ YES ☐ NO

IF YES, MAY THE COUNTY TAKE ADVANTAGE OF DISCOUNTS OFFERED BY YOUR FIRM IN THIS BID/RFP
WHEN PAYING WITH A PROCUREMENT CARD? ☒ YES ☐ NO

INTERNET ORDERING CAPABILITY: ☒ YES ☐ NO ☐ % DISCOUNT

OTHER GOV'T. AGENCIES MAY USE THIS CONTRACT: ☒ YES ☐ NO

PRICING:

NOTE: DO NOT INCLUDE SALES/USE TAX IN YOUR BID PRICE. The percentage of sales/use tax applicable to this contract will be listed on the purchase order and allowed at time of payment. BIDDERS CERTIFY BY SIGNING THIS AGREEMENT THAT PRICES BID ARE F.O.B. DESTINATION IN ACCORDANCE WITH THE TERMS AND CONDITIONS SET FORTH HEREIN.

DELIVERY:

DELIVERY AND INSTALLATION OF MACHINE IS REQUIRED WITHIN TEN (10) DAYS OF RECEIPT OF ORDER.

ITEM DESCRIPTION	<u>ESTIMATED QUANTITY</u>	<u>UNIT PRICE</u>	<u>MANUFACTURER / MODEL</u>
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CANON IMAGERUNNER 105 or equal as described in Section 2.1 with Saddle Finisher (K3N) Booklet Trimmer (A1), Network Multi-PDL Printer Kit-B5, and Connectivity and Network	1		\$28,552.00
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Optional Maintenance Years:	<u>Cost per Copy</u>	<u>Annually</u>
2nd year	\$0.0019	\$11,400.00

ITEM DESCRIPTION	<u>ESTIMATED QUANTITY</u>	<u>UNIT PRICE</u>	<u>MANUFACTURER / MODEL</u>
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CANON IMAGERUNNER 105 or equal as described in Section 2.1 with Punch Finisher (K2N), Network Multi-PDL Printer Kit-B5, and Connectivity and Network	1		\$23,830.00
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Optional Maintenance Years:	<u>Cost per Copy</u>	<u>Annually</u>
2nd year	\$0.0019	\$11,400.00

CANON BUSINESS SOLUTIONS-WEST INC, 3003 N CENTRAL AVENUE, STE #126, PHOENIX, AZ 85012

ITEM DESCRIPTION	<u>ESTIMATED YEARLY USAGE</u>	<u>UNIT PRICE</u>	<u>UNIT PACKAGE SIZE</u>	<u>MANUFACTURER / MODEL</u>
Supplies Toner, GPR-7 Black Toner or equal	360 bottles	\$40.66	2 PER CASE EST YIELD 36,600 EACH	TONER, GPR-7 BLACK TONER

Drum, GPR-7 Drum or equal	12 drums	*N / A	1 EACH	DRUM, GPR-7 DRUM
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*DRUMS AT CANON ARE NOT CONSIDERED A SUPPLY ITEM, BUT ARE A MAINTENANCE ITEM, AND ARE INCLUDED IN THE SERVICE & WARRANTY.

See section 2.17

Standard Call Rate: \$160.00

Service Fee: N / A

After hour call rate: \$160.00, MINIMUM 3 HOURS

After hour service fee: \$50.00 PER MONTH

ADDITIONAL PRICING:

Vendors are requested to include a price list/catalog of additional related supply items available and indicate discount schedule Catalog/Price list reference (define): **ADDITIONAL PRICING FOR RELATED ITEMS / PRODUCTS / COMPONENTS LOCATED ON SHEETS WITH THE HEADING NAMED ATTACHMENT A (IN RED), PRICING, SERIAL 04083. SHEET ALSO HAS CANON IN UPPER LEFT HAND CORNER. ALSO STATES, ADDITIONAL PRICING FOR RELATED ITEMS / PRODUCTS / COMPONENTS.**

Discount Schedule (define): **CANON IS A MEMBER OF NIGP, SO ANY PRICING ADVANTAGES OFFER THROUGH NIGP WILL BE EXTENDED.**

Delivery Terms for Additional Pricing (define): **DELIVERY 21 DAYS FROM RECEIPT OF P.O. PRICING TERMS ARE NET 30.**

Terms: NET 30

Vendor Number: **W000002299 X**

Telephone Number: 602-264-1330

Fax Number: 602-266-2621

Contact Person: Ken Scott

E-mail Address: kscott@solutions.canon.com

Company Web Site: www.solutions.canon.com

Insurance Certificate Required

Contract Period: To cover the period ending **JUNE 30, 2007**